



Coleford Town Council

Events & Marketing Committee Tuesday 5 February 2019 Minutes

Attendees; Cllrs C Elsmore, E Elsmore, Kay, Penny & Drury

1. Apologies were noted from Cllrs Holloway, Thompson & Lusty
2. There were no declarations of interest on items on the agenda
3. There were no dispensations requests
4. The minutes of 8 January 2019 were noted
5. **To make recommendation re the production of a CTC Newsletter**
Recommendation
To ascertain from GAPTC if a newsletter can be produced during an election period
The Clerk to produce a draft ready for publication in the middle of March
Covering the Budget, Bells Field, the Election & the Emergency Plan
6. **To make recommendation re request to FODDC for free parking in 2019**
Recommendation
That request is made for free parking on the following dates
Saturday 13 July 19 Coleford Music Festival
Saturday 30 November 19 Christmas Lights Switch On
Saturday 7, 14 & 21 December 19 Christmas shopping
Leaving 2 remaining dates to be determined
7. **To make recommendation re the celebrating the 3 year anniversary of the TIC**
Recommendation
That the 3 year anniversary should be celebrated by
A letter of thanks from all councillors to all volunteers
A press call at the TIC on 19 March 19 to which all volunteers & councillors will be invited
A cupcake for each volunteer to be provided during that week
8. **To make recommendation re initial 2019 events and dates**
Recommendation
That the events listed on the attached sheet are progressed
9. **To make recommendation re support for the April 2019 visit from St Hilaire de Riez**
Recommendation
That the remaining budget in 2018 -19 twinning allocation is vired into 2019-20 budget and earmarked for the hosting costs and some activities during the visit.



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2019 COLEFORD EVENTS – PROPOSED

February	23 – Sealed Knot Commemoration (Town Centre)
March	19 – Tic 3 rd Birthday
April	6 – Civic Dinner
	10-15 – Hosting Visitors from St Hilaire De Riez
	13 – International Rugby Fixture – BHRFC v RFCSH
	22 – Carnival of Transport (Town Centre)
	27 – Annual Assembly
	28 – St Georges Day Parade – To be replaced with award event
May	5 – Faddle Fair (Town Centre)
May	11-19 – Walking Festival
June	15 – Skate Jam at Bells – Organise With Maverick
June	28 – Concert & Service Of Reflection (Centenary of Signing of the Treaty Of Versailles)
July	Tbc – Coleford Festival of Words
July	6 – National Field Day Picnic and Brass Band at Bells
July	13-14 – Coleford Music Festival (Town Centre)
August	4 – Brass Band At Bells
August	25 – Faddle Fair (Town Centre)
September	1 – Brass Band At Bells
	12-22 Heritage Open Days
October	26 – Make A Difference Day (Town Centre?)
November	30 – Christmas Lights / Faddle Fair (Town Centre)

To Fit In:

Proms In The Park – Bells Field

Street Food Event?

Bikes/Cycling?

Day Of Theatre